

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
1301 E. Orangethorpe Avenue
Placentia, CA

Minutes
Regular Meeting
Board of Education

4:36 p.m., Tuesday, May 10, 2011
District Educational Center
1301 E. Orangethorpe Avenue
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called to order by Mr. Eric Padget, President, in accordance with Government Code Sections 54950 et. seq., and Education Code Sections 35140 et seq., at 4:36 p.m., Tuesday, May 10, 2011 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

CLOSED SESSION

Adjourned to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 4:37 p.m.

COMMUNITY RECOGNITIONS

Recognition of Community Volunteers

REPORT OUT OF CLOSED SESSION

1. The Board took action to issue a Notice of Termination/Statement of Charges to one certificated employee.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Carol Downey

2. The Board took action to place one classified employee on compulsory leave of absence in accordance with Education Code Sections 45304 and 44940.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Karin Freeman

3. The Board took action to approve the Claim Settlement Agreement presented by California Regional Water Quality Control Board for the Yorba Linda High School project.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Karin Freeman
Second: Mrs. Judi Carmona

REGULAR SESSION

Reconvened to Regular Session at 7:15 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Eric Padget, President
Karin Freeman, Vice President
Carol Downey, Clerk
Carrie Buck, Trustee
Judi Carmona, Trustee
David Christensen, Student Board Representative
Dr. Dennis Smith, Secretary

MINUTES

Approved the minutes of the Regular Meeting of April 12, 2011.

Action: Carried

Motion: Mrs. Judi Carmona

Second: Mrs. Carrie Buck

Ayes: Eric Padget, Carol Downey, Carrie Buck, Judi Carmona

Noes: 0

Abstention: Karin Freeman

RECOGNITIONS/PRESENTATIONS

- National Merit Scholars/National Merit Hispanic Scholars
- Outstanding High School Seniors
- Felicia Hsu – 2011 CIF/Farmers Insurance Scholar-Athlete of the Year

PUBLIC COMMENT

- Joanne Stigerts addressed the Board regarding staffing at district high school libraries.
- Carrie Platz addressed the Board regarding staffing at district high school libraries.
- Michelle Gibbons addressed the Board regarding staffing at district high school libraries.
- Stephanie Yamashita (Pollard) addressed the Board regarding staffing at district high school libraries.

STUDENT BOARD REPORT

Student Board Representative David Christensen provided a brief report of the activities and events occurring at the district's high schools.

SUPERINTENDENT'S REPORT

- The Superintendent indicated that the dedication of the Nathan Shapell Memorial Stadium is scheduled for Thursday, June 2, 2011.
- The Superintendent shared that a delegation of top education officials from the Kingdom of Saudi Arabia had visited the CTE (Career Technical Education) Program at Esperanza High School.

SUPERINTENDENT'S REPORT, Continued

- Subsequent to presenting an excerpt from a recent Channel 4 newscast, the Superintendent referenced Resolution No. 56, Support California's May 9-13 Week of Action, and spoke briefly regarding the potential impact of reductions in funding for public education.

APPROVAL OF AGENDA

Approved the May 10, 2011 Board of Education agenda as amended and recommended by the Superintendent.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Carrie Buck

CONSENT CALENDAR

1. Approved/ratified purchase orders in the following amounts: **(2010/2011)** – General Fund (01), \$755,481.85; Child Development Fund (12), \$11,219.19; Cafeteria Fund (13), \$61,019.33; Capital Facilities Fund (25), \$42,430.50; Building Fund Measure A (Series A) Fund (26), \$374,321.22; Building Fund, Series B, Fund (27), \$201,247.57; Building Fund Measure A (Series C) Fund (28), \$341,866.11; Building Fund Measure A (Series Q) Fund (29), \$135,153.23; Building Fund Measure A (Series D) Fund (30), \$6,663.36; Insurance Property Loss Fund (70), \$435.84
2. Approved warrant listings in the following amounts: Warrant Registers #311229 through 328512 and #591813 through 592613; current year expenditures (March 27, 2011 through April 23, 2011) \$11,340,806.26; total prior year expenditures, \$31,578.19 (2009-2010); and payroll registers 9A, \$9,443,546.10 and 9B, \$3,494,727.75
3. Adopted Resolution No. 52, Authorization to Utilize the State of California Multiple Award Schedule No. 4-09-71-0075B through September 30, 2014. (See attached.)
4. Adopted Resolution No. 53 authorizing the use of Waterford Unified School District Bid No. 01/09 through December 31, 2011. (See attached.)
5. Approved the contract with The Liquidation Company to conduct public auctions on an as needed basis, at the district or auctioneer's site, for the sale of said property and authorize disposal by other means if such property is not sold.
6. Approved amendments for Bartolo-Vasky Photography, Inc.; Cal State Studios, Inc.; Cantrell Photography, Inc.; Gerardy Photography; Herff Jones; JP Photo; Lifetouch School Studios, Inc.; School Portraits by Adams Photography; School Portraits by Kranz, Inc.; Watson Photography East, Inc. dba South Coast Photographic; Sanford Studios, Inc.; and Sumner Photography for elementary school photography services.
7. Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion. (See attached.)
8. Adopted Resolution No. 51 to establish Special Revenue Fund SELPA Pass-Through Fund 10. (See attached.)
9. Adopted Resolution No. 54 to close School Facilities Fund 35 (Sub-fund 3535). (See attached.)

CONSENT CALENDAR, Continued

10. Approved authority to settle Workers' Compensation Claim Number 002855.
11. Approved the contract and addendum(s) with SafeSave Payments for credit card and debit card payment options for summer high school sports camps and child care.
12. Approved Independent Contractor Agreements – Facilities & Planning – as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
13. Rejected Harry H. Joh Construction, Inc. for Bid No. 211-10 for Tynes Elementary School Small Construction Projects. Project No. TYN-9225-9301-022.
14. Rejected Metrocell Construction, Inc. for Bid No. 211-10 for Tynes Elementary School Small Construction Projects. Project No. TYN-9225-9301-022.
15. Awarded bid to lowest responsive and responsible bidder and approve contract for Bid No. 211-10, to JRH Construction Company, Inc. for Tynes Elementary School Small Construction Projects. Project No. TYN-9225-9301-022.
16. Approved Change Order No. 1 to Purchase Order No. 008338, Bid No. 210-15 to Digital Networks Group, Inc. at Valencia High School, Project No. VHS-9224-9309-051.
17. Approved Preliminary Construction Services Agreement with Paul C. Miller Construction, Inc. for the Modernization project at El Camino High School. Contract period April 1, 2011 through June 30, 2011. Contract No. 1011-82. Project No. ELC-9221-9301-030.
18. Approved Preliminary Construction Services Agreement with American Modular Systems, Inc. for Modernization of Restroom Buildings in Quad Area project at Valencia High School. Contract period May 1, 2011 through June 30, 2011. Contract No. 1011-80. Project No. VHS-9224-9302-040.
19. Approved Inspection Service Agreement with Knowland Construction Services for DSA inspection services at Fairmont Elementary and Valencia High Schools. Contract Period April 1, 2011 through September 30, 2011. Contract Nos. 1011-83 and 1011-84.
20. Approved Amendment No. 1 with Parsons in association with California Construction Management Services for construction management services for Smart Classroom Projects. Contract No. 0809-67.
21. Approved Amendment No. 4 with 3D/International in Association with California Construction Management for program management and construction management services at Yorba Linda High School project. Contract No. 0506-21. Contract will be extended to December 31, 2011.
22. Approved Amendment No. 1 with TELACU Construction Management for construction management services for various Capital Improvement projects. Contract No. 0910-48.
23. Approved Amendment No. 1 to the agreement for architectural services with HMC Architects for architectural and engineering (A&E) design services for Library/Media Center project at Kraemer Middle School. Contract No. 0809-27. Project No. KRA-9720-9301-012.
24. Approved Amendment No. 3 to the agreement for architectural services with HMC Architects for architectural and engineering (A&E) design services for Valencia High School Admin and 500 Building Modernization project. Contract No. 0708-56. Project No. VHS-9224-9305-030.

CONSENT CALENDAR, Continued

25. Approved Amendment No. 5 to the agreement for additional DSA-required architectural services with MVE Institutional for architectural and engineering (A&E) design services for Gymnasium and Student Restrooms project at El Dorado High School. Contract No. 0708-69. Project No. ELD-9722-9302-073. P.O. No. 001439.
26. Approved Amendment No. 2 to renew the contract for Unit Price Bid District Wide Shade Structures, Bid No. 209-12, with Prengler Inc., dba National Carport Industries, Creative Contractors Corp., and USA Shade & Fabric Structures branded as Shade Structures. Contract period May 10, 2011 to May 10, 2012.
27. Approved Amendment No. 11 for the agreement for architectural and engineering design services with WLC Architects, Inc. for the Yorba Linda High School Pool project. Contract No. 0405-38. Purchase Order No. 707031. Project No. YLH-9728-9301-074.
28. Approved Reduction of Retention to Purchase Order No. 008337, to Byrom-Davey, Inc. for the Stadium project at Yorba Linda High School, Project No. YLH-9728-9302-071.
29. Approved Independent Contractor Agreements – Educational Services - as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
30. Approved Addendum No. 4, Bid No. 207-31, Annual Telephone Maintenance and Services of PYLUSD Telephone Systems and extend contract with Digital Telecommunications Corporation through February 26, 2012.
31. Approved Group Tour Agreement with Travel Teens for Rio Vista Elementary School for extended field trips, June 2, 7, 8, and 9, 2011 to Santa Barbara, California.
32. Approved waivers requested by parents of students on the attached list who have met the CAHSEE requirement in the indicated area. (See attached.)
33. Approved the co-curricular activities transportation costs for the 2011-12 school year. (See attached.)
34. Approved/ratified extended field trips as listed in accordance with Board Policy No. 6153, Field Trips. (See attached.)
35. Accepted gifts as listed, such action being in compliance with Education Code Section 41032, and directed the Superintendent to send letters of appreciation. (See attached.)
36. Approved special education master contracts, individual services contracts and related services. (Individual contracts on file) (See attached.)
37. Approved the student teaching agreement with Azusa Pacific University from July 1, 2011 to June 30, 2014.
38. Approved the student teaching agreement with the University of Phoenix from April 15, 2011 to April 14, 2014.
39. Approved the student teaching agreement with the University of Southern California from April 1, 2011 to June 30, 2015.
40. Approved Classified Personnel Report. (See attached.)

CONSENT CALENDAR, Continued

41. Approved Certificated Personnel Report, as amended. (See attached.)

Approved the above listed recommendations.

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

GENERAL FUNCTIONS

1. Adopted Resolution No. 55 in accordance with Education Code 35120. (See attached.)

Action: Carried	Motion: Mrs. Carol Downey
	Second: Mrs. Judi Carmona
Ayes: Eric Padget, Carol Downey, Carrie Buck, Judi Carmona	
Noes: 0	
Abstention: Karin Freeman	

2. Adopted Resolution No. 56 in support of California's May 9-13 Week of Action. (See attached.)

Action: Carried	Motion: Mrs. Karin Freeman
Ayes: 5	Second: Mrs. Carol Downey
Noes: 0	

3. Adopted Resolution No. 57 designating the week of May 15-21, 2011 as "Classified School Employees' Week." (See attached.)

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

4. Adopted Resolution No. 58 designating May 11, 2011 as California Day of the Teacher. (See attached.)

Action: Carried	Motion: Mrs. Karin Freeman
Ayes: 5	Second: Mrs. Carol Downey
Noes: 0	

5. Adopted Board Policy 5141.21 *Administration of Medication*. (See attached.)

Action: Carried	Motion: Mrs. Carol Downey
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

6. Establish Board Policy 3110, *Fund Balance Policy*, first reading.

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mrs. Karin Freeman
Noes: 0	

PERSONNEL

1. Approved the 2011-12 Declaration of Need for Fully Qualified Educators, Exhibit A. (See attached.)

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mrs. Carol Downey
Noes: 0	

2. Accepted the decision of the Administrative Law Judge.

Action: Carried	Motion: Mrs. Karin Freeman
Ayes: 5	Second: Mrs. Judi Carmona
Noes: 0	

3. Approved the tentative 2010-11 reopener agreement with the California School Employees Association (CSEA), Chapter 293, as presented in Exhibit A. (See attached.)

Action: Carried	Motion: Mrs. Carol Downey
Ayes: 5	Second: Mrs. Karin Freeman
Noes: 0	

PUBLIC COMMENT

Allyson Holt, President of Chapter 293, California School Employees Association (CSEA), addressed the Board regarding the reopener proposal and upcoming negotiations for the 2011-12 school year.

PERSONNEL, Continued

4. Accepted the California School Employees Association (CSEA), Chapter 293, re-opener proposal for the 2011-12 school year as presented in Exhibit A. (See attached.)

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mrs. Judi Carmona
Noes: 0	

BOARD INFORMATION:

Discussion regarding Third Quarter Financial Report as of March 31, 2011.

COMMUNICATIONS

1. Invitation to Every 15 Minutes event at Esperanza High School on May 17 an 18, 2011
2. Invitation to Yorba Linda High School’s Distinguished Scholar event on May 23, 2011
3. Letter from CSBA relative to nominations for outstanding legislator of the year
4. Call for Entries Brochure for Golden Bell Awards
5. California Educational Opportunity Report

BOARD REPORT

1. Mrs. Judi Carmona was privileged to have attended Distinguished Scholar events at El Dorado and Valencia High Schools. She also attended the Yorba Linda Women's Club Art Award and Scholarship Ceremony. Mrs. Carmona enjoyed a special evening of music, dancing, and food at Valadez Middle School Academy in celebration of Mothers' Day. She mentioned in particular the student mariachi band performance and the Ballet Folklorico troupe.
2. Mrs. Carrie Buck indicated she had attended the PTA Convention and that she had enjoyed the PTA Council dinner. Mrs. Buck enjoyed a recent performance of the Valencia High School Jazz Bands and shared that they sounded like professional musicians. Mrs. Buck had opportunity to attend the Orange County Academic Pentathlon event and added that Golden Elementary School students had participated in the event. Other events she attended included the Yorba Linda Middle School open house and the ACSA Recognition Dinner honoring Superintendent Dennis Smith and Assistant Superintendent Jeanie Cash, among others.
3. Mrs. Carol Downey attended the Distinguished Scholar events for El Dorado and Valencia High school students. In response to Mrs. Downey's inquiry, Board members briefly discussed attendance at the upcoming student recognition events on May 23 for Yorba Linda and Valencia High Schools.
4. Mrs. Karin Freeman was pleased to have attended the OCSBA/ACSA Annual Dinner meeting. She shared briefly regarding the North Orange County Regional Occupational Program (NOCROP) Annual Celebration of Success event she had attended and indicated that students from each of our high schools had been recognized. Mrs. Freeman also visited Western High School to observe the "Doc in a Box" ROP project. Students in the BITA class converted a cargo container into a medical education and treatment facility for the Africa Project. Also of note was the recent open house for the relocated NOCROP dental program. Mrs. Freeman enjoyed the Glenview Elementary School Open House and reminded staff and Board members of the Yorba Linda Chamber of Commerce Annual Scholarship Breakfast on May 25, 2011.
5. Mr. Eric Padget attended the Valencia High School Distinguished Scholar event, the OCSBA/ACSA Annual Dinner Meeting, and the Yorba Linda Middle School Open House. He spoke briefly regarding his participation in the Week of Action event at the Association of Placentia Linda Educators (APLE) office and the rally at Assemblyman Chris Norby's office. He added that he had recently been in Sacramento to meet with the Assemblyman's Chief of Staff relative to funding for public education. Mr. Padget expressed appreciation to classified and certificated staff members in attendance as well as the evening's public comment speakers.

ADJOURNMENT

Time: 9:01 p.m.

Mr. Eric Padget, President, adjourned the March 22, 2011, Board of Education meeting at 9:01 p.m. in memory of Yolanda Alonzo, who was a science teacher at Bernardo Yorba Middle School prior to her retirement.

Action: Carried
 Ayes: 5
 Noes: 0

Motion: Mrs. Karin Freeman
 Second: Mrs. Judi Carmona

NEXT SCHEDULED MEETING

May 24, 2011

RESOLUTION OF THE BOARD OF EDUCATION
OF THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA
RESOLUTION NO. 52

May 10, 2011

On motion of Trustee Judi Carmona, duly seconded and carried, the following resolution was adopted:

WHEREAS, the State of California, Department of General Services (DGS) entered into Contract #4-09-71-0075B for the purchase of school furniture, office furnishings and equipment; and whereas this contract is extended to other public schools, community colleges and public agencies within the State of California.

WHEREAS, the Public Contract Code §20118 provides for purchasing through another public entity as a viable and useful tool; and

WHEREAS, the Placentia-Yorba Linda Unified School District Board of Education determines that it is in the best interest of the district to purchase school furniture, office furnishings and equipment under the same terms and conditions as the California Department of General Services Contract #4-09-71-0075B pursuant to the provisions of Public Contract Code §20118.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Placentia-Yorba Linda Unified School District authorizes the purchase of school furniture, office furnishings and equipment under the same terms and conditions as the California Department of General Services Contract #4-09-71-0075B.

AYES: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona
NOES: None
ABSENT: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dennis M. Smith, Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 52 was duly and regularly adopted by said Board at a regular meeting thereof held on the 10th day of May, 2011, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 10th day of May.

Dennis M. Smith, Secretary to Board of Education

RESOLUTION OF THE BOARD OF EDUCATION
OF THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA
RESOLUTION NO. 53

May 10, 2011

On motion of Trustee Judi Carmona, duly seconded and carried, the following resolution was adopted:

WHEREAS, the Chula Vista Elementary School District awarded Bid No. 01/09 A-Z Bus Sales, Inc., for the purchase of school buses.

WHEREAS, this agreement is extended to other public schools, community colleges and public agencies within the State of California; and

WHEREAS, the Public Contract Code Section 20118 provides for purchasing through another public entity as a viable and useful tool, and

WHEREAS, the Placentia-Yorba Linda Unified School District Board of Education determines that it is in the best interest of the district to purchase school buses under the same terms and conditions as Waterford Unified School District Bid No. 01/09 awarded to A-Z Bus Sales, Inc., pursuant to the provisions of Public Contract Code Section 20118.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Placentia-Yorba Linda Unified School District authorizes purchase of school buses under the same terms and conditions as Waterford Unified School District Bid No. 01/09, under the same terms and conditions as specified in the bid.

AYES: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona
NOES: None
ABSENT: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dennis M. Smith, Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 53 as duly and regularly adopted by said Board at a regular meeting thereof held on the 10th day of May, 2011, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 10th day of May, 2011.

Dennis M. Smith, Secretary to Board of Education

NOTICES OF COMPLETION

<u>P.O. Number</u>	<u>Contractor</u>	<u>Project</u>
101363	SILVER CREEK	FAIRMONT ELEMENTARY SCHOOL RESTROOM FABRICATION PROJECT BID NO. 211-1
106790	WICKETTS INTL PLUMBING CONT.	ESPERANZA HIGH SCHOOL PLUMBING PROJECT BID NO. 210-26
104957	SUNWEST LANDSCAPE SERVICES	VALENCIA HIGH SCHOOL LANDSCAPING AND IRRIGATION SERVICES BID NO. 209-11
101334	DOW DIVERSIFIED, INC.	VALENCIA HIGH SCHOOL MASTER CASEWORK PROJECT BID NO. 209-23
106786	DIGITAL NETWORKS GROUP, INC.	ESPERANZA HIGH SCHOOL SMART CLASSROOM PROJECT BID NO. 210-35
8338	DIGITAL NETWORKS GROUP, INC.	VALENCIA HIGH SCHOOL SMART CLASSROOM PROJECT BID NO. 210-15
101796	DOW DIVERSIFIED, INC.	VAN BUREN ELEMENTARY SCHOOL MASTER CASEWORK PROJECT BID NO. 209-23
101795	DOW DIVERSIFIED, INC.	RIO VISTA HIGH SCHOOL MASTER CASEWORK PROJECT BID NO. 209-23
107365	AMERICAN ELECTRIC CO.	VALENCIA HIGH SCHOOL LOW VOLTAGE PROJECT BID NO. 209-28
9070	AMERICAN ELECTRIC CO.	GEORGE KEY SCHOOL LOW VOLTAGE PROJECT BID NO. 209-28

RESOLUTION OF THE BOARD OF EDUCATION
OF THE PLACENTIA -YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA
RESOLUTION NO. 51

RESOLUTION TO ESTABLISH SPECIAL REVENUE FUND SELPA PASS THROUGH FUND (FUND 10)

On motion of Judi Carmona, duly seconded and carried, the following resolution was adopted:

WHEREAS, a discrete accounting system be established to provide accurate and specific accountability for all monies received and expended on SELPA pass-through funds; and

WHEREAS, the SELPA pass-through funds must be consistent with the State Account Code Structure (SACS), be compatible with the district’s internal accounting system (QSS), and meet the reporting needs of the district; and

WHEREAS, will provide accurate and specific accountability for all monies received and expended on SELPA pass-through funds; and

WHEREAS, the project is identified as a SELPA pass-through expenditure and will be monitored in accordance with all conditions set forth in Generally Accepted Accounting Principles; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Placentia-Yorba Linda Unified School District authorizes the Administration to establish a Special Reserve Fund 10 SELPA Pass-Through Fund.

AYES: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona
NOES: None
ABSENT: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dennis M. Smith, Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 51 was duly and regularly adopted by said Board at a regular meeting thereof held on the 10th day of May, 2011, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 10th day of May, 2011.

Dennis Smith
Secretary to Board of Education

Resolution No. 54

Placentia-Yorba Linda Unified School District of Orange county, California

RESOLUTION TO CLOSE FUND

WHEREAS, the district has determined that the School Facilities Fund 35 (Sub-fund 3535) is no longer required for special purposes as set up by the district when the fund was established; and

NOW, THEREFORE, BE IT RESOLVED that the SCHOOL FACILITIES FUND 35 (SUB-FUND 3535) be closed as of May 10, 2011.

AYES: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona
NOES: None
ABSENT: None

I, Dennis M. Smith, Ed.D., Secretary of the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 10th day of May, 2011, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this 10th Day of May, 2011.

Dennis Smith
Secretary of the Board of Education
Placentia-Yorba Linda Unified School District

The above transfer approved on the 10th day of May, 2011.

By: _____
Superintendent of Schools
County of Orange

INDEPENDENT CONTRACTOR AGREEMENTS – FACILITIES & PLANNING/MAINTENANCE

1. CF Environmental, Inc. Approve Independent Contract Agreement for environmental testing and inspections services for abatement of mold and sewer/drain waste water for modernization of administration/500 building and HVAC project at Valencia High School. Contract No. 1011-78. Contract period March 31, 2011 through May 31, 2011. Project No. VHS-9224-9305-030.

Building Fund Measure A (Series A) Fund (26)	\$ 5,062.40
Building Fund Measure A (Series B) Fund (27)	
Building Fund Measure A (Series C) Fund (28)	
Building Fund Measure A (Series Q) Fund (29)	
Building Fund Measure A (Series D) Fund (30)	
Building Fund Measure A (Series E) Fund (31)	

2. Heery International, Inc. Approve Independent Contract Agreement for move management services for modernization NOCCCD Campus/CTE at Yorba Linda High School. Contract No. 1011-79. Contract period April 1, 2011 through December 31, 2011. Project No. YLH-9228-9301-030.

Building Fund Measure A (Series A) Fund (26)	\$ 5,365.00
Building Fund Measure A (Series B) Fund (27)	
Building Fund Measure A (Series C) Fund (28)	
Building Fund Measure A (Series Q) Fund (29)	
Building Fund Measure A (Series D) Fund (30)	
Building Fund Measure A (Series E) Fund (31)	

3. John R. Byerly, Inc. Approve Independent Contract Agreement for geotechnical investigation for modernization project at El Camino High School. Contract No. 1011-81. Contract period April 30, 2011 through August 31, 2011. Project No. ELC-9221-9301-030.

Building Fund Measure A (Series A) Fund (26)	\$ 10,760.00
Building Fund Measure A (Series B) Fund (27)	
Building Fund Measure A (Series C) Fund (28)	
Building Fund Measure A (Series Q) Fund (29)	
Building Fund Measure A (Series D) Fund (30)	
Building Fund Measure A (Series E) Fund (31)	

4. Knowland Construction Services Approve Independent Contract Agreement for in-plant fabrication inspection services for modernization Bradford Stadium Facility Improvements project at Valencia High School. Contract No. 1011-85. Contract period April 1, 2011 through June 30, 2011. Project No. VHS-9224-9307-071.

Building Fund Measure A (Series A) Fund (26)	\$ 8,050.00
Building Fund Measure A (Series B) Fund (27)	
Building Fund Measure A (Series C) Fund (28)	
Building Fund Measure A (Series Q) Fund (29)	
Building Fund Measure A (Series D) Fund (30)	
Building Fund Measure A (Series E) Fund (31)	

5. Knowland Construction Services Approve Independent Contract Agreement for in-plant fabrication inspection services for new construction Stadium Facility project at Yorba Linda High School. Contract No. 1011-86. Contract period April 1, 2011 through June 30, 2011. Project No. YLH-9728-9302-071.

Building Fund Measure A (Series A) Fund (26)	\$ 2,587.50
Building Fund Measure A (Series B) Fund (27)	
Building Fund Measure A (Series C) Fund (28)	
Building Fund Measure A (Series Q) Fund (29)	
Building Fund Measure A (Series D) Fund (30)	
Building Fund Measure A (Series E) Fund (31)	

INDEPENDENT CONTRACTOR AGREEMENTS – EDUCATIONAL SERVICES

1. Freckled Frog Learning Center
Presenter of interactive music/dance assemblies at Wagner Elementary School, April 15 to June 10, 2011; budgeted gift funds, NTE \$400.
2. Educational Networks, Inc.
Provider of school website development and maintenance for Ruby Drive Elementary School, May 22, 2011 to May 22, 2012; budgeted categorical funds, NTE \$3,600.
3. Cambium Education, Inc.
Provider of DIBELS training for K-6 teachers, June 1-15, 2011; budgeted categorical funds, NTE \$5,000.
4. Susanne M. Smith, Inc.
Provider of occupational therapy for special education student, April 1 to June 30, 2011; budgeted special education funds, NTE \$1,500.
5. Science on the Go
Presenter of science assemblies at Morse Elementary School, May 17, 2011; budgeted gift funds, NTE \$350.
6. Jessica Wyman
Provider of technical assistance and training for maturational assessment of kindergarten students, May 4 to June 23, 2011; budgeted categorical funds, NTE \$1,680.
7. Dr. Volker Janssen
Provider of evaluation services as required for the Teaching American History grant annual report, May 11-13, 2011; budgeted categorical funds, NTE \$500.
8. Dr. Edward J.W. Park
Provider of implementation, planning, advisement and presentation of “immigration” seminar for teachers as part of the Teaching American History grant, May 18, 2011; budgeted categorical funds, NTE \$600.
9. Cindy Reichenthaler
Provider of technical assistance for maturational assessment of kindergarten students, May 6-23, 2011; budgeted categorical funds, NTE \$560.
10. Linda Saez
Provider of technical assistance for maturational assessment of kindergarten students, May 6-23, 2011; budgeted categorical funds, NTE \$560.
11. Margaret Friedmann
Provider of technical assistance for maturational assessment of kindergarten students, May 7, 2011; budgeted categorical funds, NTE \$560.

CAHSEE WAIVERS

School	Student's ID Number	Area of CAHSEE to be Waived	Score Achieved with Modification	Case Carrier	Counselor	Date of CAHSEE
Esperanza	996152	ELA/MATH	363/371	Meredith Castro	Gina Aguilar	02/01/2010
Esperanza	975616	MATH	367	Meredith Castro	Gina Aguilar	03/01/2009
Esperanza	12086	MATH	354	Gary Gresch	Gina Aguilar	02/01/2010
Esperanza	54687	MATH	382	Gary Gresch	Gina Aguilar	03/01/2009

2011-12 COCURRICULAR ACTIVITIES TRANSPORTATION COSTS

Sport	El Dorado	Esperanza	Valencia	Yorba Linda
Band	120	140	130	125
Baseball	100	120	80	100
Basketball:				
Boys'	140	140	70	100
Girls'	140	140	80	100
Choir	0	65	20	15
Cross				
Country:	100	95	40	70
Boys'	100	95	40	
Girls'				
Dance	0	55	0	0
Football	80	120	40	100
Golf:				
Boys'	0	0	0	0
Girls'	0	0	0	0
Orchestra	0	15	15	25
Pepsters	100	100	70	100
Soccer:				
Boys'	100	120	70	100
Girls'	100	75	80	100
Softball	100	80	70	100
Swimming	65	65 (Diving) 65	40	60
Tennis:				
Boys'	100	75	90	100
Girls'	100	75	90	100
Track	65	40	40	60
Volleyball:				
Boys'	100	100	60	100
Girls'	90	100	60	100
Waterpolo:				
Boys'	100	70	65	100
Girls'	100	60	60	100
Wrestling	100	0	50	65
Lacrosse	100	100	0	75

*The above costs reflect no increase in costs from last year.

EXTENDED FIELD TRIPS

1. Esperanza High School CADA Leadership Camp, August 10-12, 2011 in Santa Barbara, California.
2. Esperanza High School Associated Student Body Camp, August 19-20, 2011 in Angelus Oaks, California.

GIFTS

1. Checks totaling \$5,285.75 from Bryant Ranch PTA to be used for field trips and assemblies for Bryant Ranch School.
2. Five American Express \$100 gift checks from Schools First Federal Credit Union to be used for incentives in the district.
3. Thirty-five food coupons from Polly's Bakery Café to be used for tokens of appreciation in the district.
4. Thirty-five 20% off coupons from Marie Callender's to be used for tokens of appreciation in the district.
5. 4/4 violin from Suzie Alexander to be used where needed for students in the district.
6. Check in the amount of \$130 from Brinker International to be used for student achievement awards at El Dorado High School.
7. Check in the amount of \$50 from Gary and Jennifer Cattelino to be used for science supplies at El Dorado High School.
8. Checks totaling \$8,905.79 from Fairmont PTA to be used for field trips and assemblies for Fairmont Elementary School.
9. Check in the amount of \$559.50 from Golden PTA to be used for transportation for Golden Elementary School.
10. Two iPads from Mr. Ray Maggi and Tony Maggi c/o MPMS Inc. to be used for instructional purposes at Golden Elementary School.
11. Check in the amount of \$700 from Target Field Trip Scholarship Grants to be used for field trips for Mabel Paine Elementary School.
12. Checks totaling \$60 from Truist Comprehensive Distribution to be used for instructional purposes at Mabel Paine Elementary School.
13. Check in the amount of \$450 from Raytheon Matching Gifts for Education Program to be used for instructional purposes at Mabel Paine Elementary School.
14. Check in the amount of \$156.85 from Lisa Rosenthal to be used for instructional purposes at Mabel Paine Elementary School.
15. Check in the amount of \$105.81 from Rose Drive PTA to be used for instructional purposes at Rose Drive Elementary School.
16. Check in the amount of \$80 from Diane Kanne to be used for registration fees for the Orange County Math Council for Travis Ranch School.
17. Check in the amount of \$1,215 from Travis Ranch PTA to be used for outdoor education for Travis Ranch School.
18. Check in the amount of \$450 from Virginia Davis to be used for instructional supplies and field trips for Tuffree Middle School.
19. Checks totaling \$2,108 from John Tynes PTA to be used for assemblies and field trips for Tynes Elementary School.
20. Check in the amount of \$100 from Amanda and John Morgan to be used for lighting for a play at Tynes Elementary School.
21. Check in the amount of \$50 from Sheila and L.H. Lacy to be used for lighting for a play at Tynes Elementary School.
22. Check in the amount of \$150 from John Wolbart to be used for instructional purposes at Woodsboro Elementary School.
23. Television and DVD player from the Yorba Linda High Boys Basketball Booster Club to be used for the basketball program at Yorba Linda High School.

SPECIAL EDUCATION CONTRACTS

1. Parents of SPED #113 Reimbursement for educational services through November 29, 2011; budgeted special education funds, NTE \$5,920.

2. Parents of SPED #468 Reimbursement for educational services through August 31, 2011; budgeted special education funds, NTE \$30,000.

CLASSIFIED PERSONNEL REPORT

<u>Retirement</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Martha Amaral	Print Shop Asst.	Print Shop	06/30/11
Wayne Dingman	Bus Driver	Transportation	05/06/11
Carol Willoughby	Clerk II	Spec. Ed.	06/24/11

<u>Resignation</u>	<u>Position</u>	<u>Effec. Date</u>
Gema Ruiz	Bil. Health Clerk	06/16/11

Employ

<u>Name</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Demi Campbell	Child Care Tch I	Child Care	04/01/11
Abigail Gillespie	Child Care Tch I	Child Care	04/01/11
Adolph Valenzuela	Groundskeeper I	YLHS	04/04/11

<u>Leave of Absence</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effec. Dates</u>
Oneyda Diaz	Lang. Dev. Aide	Bryant Ranch	Ext. Leave	04/12/11-06/16/11

Change of Status

<u>Employee</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Ingrid Blank	Inst. Aide	18 Hrs/Wk	20 Hrs/Wk	04/25/11
Dianna Castner	Spec. Ed. Aide II	LVN	Sp. Ed. Aide II	04/07/11
Travis Fillion	Child Care Tch I	16 Hrs/Wk	19.75 Hrs/Wk	04/01/11
Jenilee Mickelsen	Child Care Tch I	16 Hrs/Wk	17.5 Hrs/Wk	04/01/11
Vanessa Trevino	Inst. Aide	2.25 Hrs/Wk	3.75 Hrs/Wk	01/21/11

Short Term

<u>Employee</u>	<u>Position</u>	<u>NTE Hours</u>	<u>Site</u>	<u>Effec. Dates</u>
Ernie Aguilera	Bil. Inst. Aide	15	Woodsboro	04/07/11-06/09/11
Lindsey Aguilar	Spec. Ed. Aide II	20	G. Key	04/04/11-06/16/11
Salina Aguilar	Noon Supv.		Brookhaven	03/31/11-06/16/11
Gena Andreen	Spec. Ed. Aide II	35	G. Key	04/04/11-06/16/11
Nicole Aranda (2)	Spec. Ed. Aide III	18	Golden	03/30/11-06/16/11
Ana Baker	Spec. Ed. Aide I	40	Wagner	03/29/11-06/16/11
Debra Becker	Spec. Ed. Aide II	25	G. Key	04/04/11-06/16/11
Shilpa Bhaya	Spec. Ed. Aide II	25	G. Key	04/04/11-06/16/11
Annette Bolla-Flores	Noon Supv.		Wagner	03/24/11-06/16/11
Jillian Book	Spec. Ed. Aide II	40	G. Key	04/04/11-06/16/11
Nina Brick	Stu. Act. Finance Clk	20	El Dorado	04/01/11-06/30/11
Linda Buehler (2)	Spec. Ed. Aide III	18	Spec. Ed.	04/01/11-04/15/11
Maggie Carrigan	Spec. Ed. Aide III	4	Mabel Paine	03/30/11-04/05/11
Maria Cervantes (2)	Spec. Ed. Aide II	101	Spec. Ed.	03/01/11-06/30/11
Christina Chavez	Spec. Ed. Aide I	25	Valadez	04/04/11-06/16/11
Pam Chavez	Spec. Ed. Aide II	40	G. Key	04/04/11-06/16/11
Kenny Craik	Spec. Ed. Aide II	5	Tynes	04/05/11-06/16/11
Alice Davis	Spec. Ed. Aide I	165	Brookhaven	04/04/11-06/16/11
Magdalena Dominguez	Bil. Clerk II	90	Ed. Svs.	06/17/11-07/01/11
Karen Eder	Spec. Ed. Aide I	50	Valencia	01/01/11-06/30/11
Jennifer Ehrich	Computer Aide	10	Kraemer	02/14/11-03/30/11
Martha Fain	Spec. Ed. Aide II	25	G. Key	04/04/11-06/16/11
Ashley Falls	Spec. Ed. Aide II	33	Wagner	04/04/11-06/16/11
Gabriela Fernandez	Bil. Sch/Com St. Adv.	40	Morse	04/05/11-06/30/11
Pia Fiore	Clerk I	40	Glenview	06/13/11-06/24/11
Victor Fiore	Comp. Inst. Spec.	20	Glenview	06/13/11-06/24/11

<u>Short Term</u>	<u>Position</u>	<u>NTE Hours</u>	<u>Site</u>	<u>Effec. Dates (Cont'd)</u>
Julie Garcia	Spec. Ed. Aide I	36	Sierra Vista	04/04/11-06/10/11
Lisa Gilles	Spec. Ed. Aide II	40	G. Key	04/04/11-06/16/11
Linda Goldsworthy	Spec. Ed. Aide I	33	Valadez	04/05/11-06/16/11
Cesar Gomez	Noon Supv.		Valadez	04/14/11-06/16/11
Chris Gonzales	Student Intern	30 Hrs/Wk	Technology	04/18/11-06/30/11
Laura Gonzalez	Attendance Clerk	5	Valadez	04/08/11-04/17/11
Carol Gray	Personnel Secty.	100	Personnel	02/01/11-06/30/11
Brad Hall	Groundskeeper I	240	Maint & Oper	04/01/11-06/30/11
Belinda Haynes	Sp/Lang Path. Asst.	50	G. Key	04/04/11-06/16/11
Sonia Herrington	Spec. Ed. Aide II	40	G. Key	04/40/11-06/16/11
Cheryl Hovenden	Spec. Ed. Aide I	46	Wagner	03/31/11-06/16/11
Jacqueline Humphrey	Spec. Ed. Aide II	33	Tynes	04/04/11-06/16/11
Sharon Hutchinson	Spec. Ed. Aide III	15	Spec. Ed.	04/01/11-04/15/11
Dwan Huynh	Inst. Aide/AVID Tutor	66	Valencia	01/28/11-06/30/11
Joann Keating-Velasco	Spec. Ed. Aide II	45	G. Key	04/04/11-06/16/11
Christy Kuhn	Spec. Ed. Aide III	46	El Dorado	04/05/11-06/16/11
Nancy Lamberson	Comp. Inst. Spec.	1	Ruby Drive	03/29/11-03/29/11
Louise Leninger	Spec. Ed. Aide I	40	Rose Drive	04/04/11-06/16/11
Helen Magana	Health Clerk	8	Melrose	04/04/11-04/30/11
Andrew Marshall	Groundskeeper	240	Maint & Oper	03/28/11-06/30/11
Dena Mavritsakis	Health Clerk	3	Tuffree	06/16/11-06/16/11
Fiona McCarthy	Spec. Ed. Aide II	30	Tynes	04/04/11-06/16/11
Joan Meador	Spec. Ed. Aide II	35	G. Key	04/04/11-06/16/11
Deborah Meyer	Spec. Ed. Aide II	25	Wagner	04/04/11-06/16/11
Ana Moran Rodriguez	Noon Supv.	100	Rio Vista	11/20/10-06/16/11
Lisa Morrow	Spec. Ed. Aide II	30	G. Key	04/04/11-06/16/11
Emily Murphy	Spec. Ed. Aide II	45	G. Key	04/04/11-06/16/11
Carlos Pasillas	Spec. Ed. Aide II	35	G. Key	04/04/11-06/16/11
Frank Perez Sr.	Campus Supv.		Esperanza	03/15/11-06/17/11
Gabriella Phipps	Spec. Ed. Aide II	15	G. Key	04/04/11-06/16/11
Justine Pina	Child Care	10	Kraemer	03/10/11-06/01/11
Sarah Podenak	Spec. Ed. Aide II	40	G. Key	04/04/11-06/16/11
Kathy Quental	Spec. Ed. Aide II	20	G. Key	04/04/11-06/16/11
Martha Rangel	Spec. Ed. Aide II	35	G. Key	04/04/11-06/16/11
Yvonne Rangel	Bil. Health Clerk	6	Health Svs.	02/01/11-06/16/11
Sharlene Rice	Spec. Ed. Aide II	1	Wagner	02/18/11-02/18/11
Rosie Rice	Bil. Clerk I	24	Kraemer	01/01/11-06/30/11
Janey Riech	Spec. Ed. Aide II	51	Esperanza	04/04/11-06/16/11
Sergio Rios	Spec. Ed. Aide II	15	Esperanza	04/01/11-06/16/11
Oswaldo Rodriguez	Custodial	3	El Dorado	04/02/11-04/02/11 **
Kristen Ryder	Spec. Ed. Aide II	22	Esperanza	03/31/11-06/16/11
Sue Schiebeck	Clerk I	15	Golden	04/01/11-06/30/11
Kathy Seidel	Spec. Ed. Aide II	30	Linda Vista	04/04/11-06/16/11
Noemi Shaw	Spec. Ed. Aide II	40	G. Key	04/04/11-06/16/11
Anna Silva	Spec. Ed. Aide I	40	Rose Drive	04/01/11-06/16/11
Leimomi Simpson (2)	Spec. Ed. Aide II	80	G. Key	04/04/11-06/16/11
Lori Straw	Spec. Ed. Aide III	30	Spec. Ed.	04/05/11-06/16/11
Susan Swinfard	Bil. Inst. Aide	8	Melrose	04/05/11-04/30/11
Mary Swinney	Clerk I	20	Linda Vista	04/07/11-06/30/11
Janice Taylor	Clerk I	80	El Dorado	01/01/11-06/30/11
Casey Valadez	Spec. Ed. Aide II	25	G. Key	04/04/11-06/16/11
Miryam Vasquez	Bil. Inst. Aide	60	Valencia	01/31/11-06/30/11

<u>Short Term</u>	<u>Position</u>	<u>NTE Hours</u>	<u>Site</u>	<u>Effec. Dates (Cont'd)</u>
Alma Y. Wheat (2)	Bil. Clerk I	200	Ruby Drive	03/31/11-06/30/11
Vanessa Zepeda (2)	Spec. Ed. Aide III	55	Golden	04/04/11-06/16/11

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effec. Date</u>
Jennifer Beu	Clerk I, II/Att. Clk./Secty I	Esperanza	04/01/11
Dustin Birozak	Campus Supv.	YLMS	04/01/11
Dustin Birozak	Noon Supv.	YLMS	04/01/11
Tamara Buss	Lib/Media Clerk	Tynes	03/01/11
Tamara Buss	CASA Tutor	Tynes	03/08/11
Glenda Deao	Spec. Ed. Aide I/II	Various	04/15/11
Vincent Fernandez	Bil. Sch. Read. Aide	Ed. Svs.	04/01/11
Ellen Franklin	Spec. Ed. Aide I/II	Various	04/04/11
Cesar Gomez	Noon Supv.	Valadez	04/14/11
Dana Griffiths	Spec. Ed. Aide I/II	Various	04/05/11
Laurie Griggs	Food Svs. Wrkr.	Food Svs.	04/07/11

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effec. Date (Cont'd)</u>
Brad Hall	Groundskeeper	Maint. & Oper.	04/04/11
Linda Hendren	Spec. Ed. Aide I/II	Various	04/06/11
Tristan Holt	Bus Attendant	Spec. Ed.	03/25/11
Maria Lozoya	Noon Supv.	Melrose	04/04/11
Nayeli Maldonado	Att. Clk/Clk I/Fin. Clk.	Valencia	09/07/10
Andrew Marshall	Sen. Sch. Scty/Secty I		
Heather Moran	Groundskeeper	Maint. & Oper.	03/28/11
Jennifer Penrose	Health Clerk	Health Svs.	03/22/11
Dennis Riggs	Noon Supv.	Van Buren	04/04/11
Fabiola Rizk	Campus Supv.	YLHS	03/14/11
Terry Van Norman	Spec. Ed. Aide I	Spec. Ed.	02/25/11
	Noon Supv.	Travis Ranch	04/01/11

<u>Stipends</u>	<u>Position</u>	<u>Site</u>	<u>Effec. Dates</u>
Lindsay Alhadeff	Women's Basketball	Esperanza	03/07/11-03/25/11 *
John Hall	Baseball	El Dorado	02/26/11-05/13/11 *
Stacey Jarne	Track	YLHS	02/26/11-05/06/11
Ryan Lavacot	Women's Lacrosse	Esperanza	12/01/10-02/28/11 *
Robert Santana	Track	YLHS	02/26/11-05/06/11
Adina Taul	Softball	El Dorado	02/26/11-05/13/11
John Watkins	Men's Volleyball	Esperanza	02/26/11-05/06/11 *

* Booster Paid

** ASB

CERTIFICATED PERSONNEL REPORTRetirement

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Ronald Rodriguez	Asst. Principal	Bernardo-Yorba MS	06/30/11
Nancy Silverman	Speech/Lang. Spec.	Spec. Ed.	06/18/11

Resignation

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Cynthia Baugh	Speech/Lang. Spec.	Spec. Ed.	04/15/11

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Jodi Castillo	Speech/Lang. Spec.	Spec. Ed.	PDL/FMLA	03/31/11-06/17/11
Katherine De Graffenreid	Teacher	Travis Ranch	Unpaid Pers.	2011-2012 SY
Ticiania Doty	Teacher	Spec. Ed.	PDL/FMLA	04/30/11-08/28/11
Carolyn Douglas	Counselor	Valencia	PDL/FMLA	04/15/11-06/30/11
Julie Pak	Teacher	Ruby Dr.	Unpaid Pers.	2011-2012 SY
Katie Rush	Teacher	Valencia	PDL/FMLA	03/14/11-06/17/11

Change of Status

<u>Employee</u>	<u>Previous Position</u>	<u>Change</u>	<u>Site</u>	<u>Effective</u>
Jason Kaylor	Activities Director	H.S. Asst. Principal	YLHS	07/01/11

Correction

<u>Employee</u>	<u>Site</u>	<u>From</u>	<u>To</u>	<u>Orig. Board</u>
Randall Dennis	La Entrada	On-Line Training, 26 Hrs.	56 Hrs.	09/14/10
Corinne Bodnar	Kraemer	Academic Coach, \$25 Hr.	\$35 Hr.	03/22/11

Hourly Positions

Pupil Services, Home/Hospital Teachers, \$27/hr., Prep., \$25/Hr., 2010-2011 School Year

Kimberly Castillo

Hollis Cruse

Hourly Positions (Cont'd)

Pupil Services, Home/Hospital Teachers, \$27/hr., Prep., \$25/Hr., 2010-2011 School Year

Michele Lentz

Summer School Assignments

Educational Services, Elem/Middle Summer School Principal, Step 1-Elem. Principal Salary Schedule, NTE 12 Days, 06/21/11-07/28/11

<u>Employee</u>	<u>Site</u>
Deborah Six	George Key
Charles D. Watts	George Key
Shawn Knutson	Fairmont
Teresa Mulcahy	Fairmont
Moises Plascencia	Tynes
Constance Roe	Tynes
Susan Mc Cormack Metcalf	Travis Ranch
Lisa Ogan	Travis Ranch
Keith Carmona	<u>Tuffree</u> (Enrichment)
Paula Kintsch	<u>Brookhaven</u> (Enrichment)
Rafael Plascencia	Topaz

Educational Services, Summer School Principal, Prep., \$57/Hr., NTE 15 Hrs., 05/02/11-07/28/11

<u>Employee</u>	<u>Site</u>
Deborah Six	George Key
Shawn Knutson	Fairmont
Rafael Plascencia	Topaz
Moises Plascencia	Tynes
Susan Mc Cormack Metcalf	Travis Ranch
Paula Kintsch	Tuffree (Enrichment)
Keith Carmona	Brookhaven (Enrichment)

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly. Rate</u>	<u>Hours</u>	<u>Effec. Dates</u>
Corinne Bodnar	Spec. Ed.	Counseling Assist.	\$35	180	04/25/11-06/24/11
Christian Collins	Spec. Ed.	Home Instruction	\$27	20	03/28/11-04/15/11
Kerry Collins	Ed. Svs.	BTSA Consultant	\$25	35	04/12/11-06/30/11
Shealee Dunavan	Ruby Dr.	Math Intervention	\$27	10	04/04/11-06/10/11
Deanne Hoff	Ed. Svs.	Pivot Training	\$25	5	01/01/11-06/30/11
Jeremy Kelly	YLMS	Det/Sat Supv.	\$25	15	04/01/11-06/17/11
Dennis Kreil	Spec. Ed.	Grant Eval.	\$63	160	04/11/11-06/30/11
Teresa Mulcahy	Glenknoll	Houghton Mifflin	\$25	10	04/01/11-06/30/11
Mark Switzer	El Dorado	Academies Film	\$25	24	02/01/11-04/30/11
Sofia Vander Kooy	Ruby Drive	Lang. Arts Curr. Plan	\$25	80	03/30/11-08/31/11
Sofia Vander Kooy	Ruby Drive	ELD Curr. Plan.	\$25	80	03/30/11-08/31/11
Dawn Walters	Spec. Ed.	Counseling Assist.	\$175/Day	43/Day	04/25/11-06/24/11

Educational Services, ELD Interactive Task Force, \$25/Hr., NTE 15 Hrs., 03/01/11-06/30/11

Elvira Bermudez
 Jackie Caballero
 Laurel Estrada
 Stacy Farkas
 Donna Lopez
 Anne Marie Plascencia

Educational Services, Smart Class Planning, \$25/Hr., NTE 5 Hrs., 04/11/11-06/30/11

Kandice Ames
 Jackie Bartak
 Wendy Caldwell
 David Chung
 Robbie Fattal
 Mindi Foote
 Lisa Fraser
 Valerie Gabriel
 Thelma Gandara-Tatar
 Maureen Koenig
 Erin Koss
 Jenny Laurich
 Jamie Little
 Teresa Mulcahy
 Helen Nelson
 Michael Oberle
 Genevieve Olson
 Cameron Paulin
 Kim Voge

Educational Services, Smart Class Planning, \$25/Hr., NTE 5 Hrs., 04/11/11-06/30/11 (Cont'd)

Nancy Watkins

Michael Young

Educational Services, T.A.H. Vertical Alignment, \$25/Hr., NTE 3 Hrs., 03/31/11-04/29/11

Jennifer Bremer

Cynthia Caderao

Kimberly Castillo

Heidi Gump-Woodward

Jeremy Kelly

Jerry Marcoly

Christine McLean

Nancy Mullen

Nicole Neff

Robert Schaal

Becky Smith

Kimberly Voge

Karen Swanson

Educational Services, T.A.H. Vertical Alignment, \$25/Hr., NTE 3 Hrs., 03/31/11-04/29/11 (Cont'd)

Melody Sweet

Valadez, PBIS Handbook Planning, \$25/Hr., NTE 8 Hrs., 03/28/11-04/08/11

Ricky Castro

Xotchil Diaz

Valadez, Staff Development & Curr. Planning, \$25/Hr., 06/01/11-06/30/11Employee Hours

Maria Alvarez 10

Ricky Castro 18

Veronica Chavez 18

Willis Cole 18

Leila Deliman 18

Amita Desai 18

Xochitl Diaz 18

Dianne Digalbo 18

Valerie Gabriel 18

Lynna Kim 18

Robin Mackie 18

Christopher Millette 10

Andrew Putnam 10

Eduardo Rodriguez 18

Grace Sohn 10

Candace Tingley 18

Dana Zywiciel 18

Valencia, Extended Essay Advisors, \$27/Hr., 01/01/11-03/01/11Employee Hours

Erica Aronson 4

Megan Arthurton 4

Brady Bilhartz 8

Mark Castillo 4

David Chung 12

Danielle Connor 12

Courtney Fenstermaker 12

Valencia, Extended Essay Advisors, \$27/Hr., 01/01/11-03/01/11 (Cont'd)

<u>Employee</u>	<u>Hours</u>
Nathalie Ferreiro	8
Mindy Foote	4
Jason Gray	4
Jim Householter	8
Jamie Jauch	20
Fred Jenkins	12
Linda Leonard	16
Joy Millam	4
Sam Myovich	8

Valencia, Extended Essay Advisors, \$27/Hr., 01/01/11-03/01/11 (Cont'd)

<u>Employee</u>	<u>Hours</u>
Jason Parker	4
Sally Pierotti	4
Geoff Rizzie	4
Lauren Schultz	4
Brent Shenton	8
Jessica Stalder	4
Wendy Umekubo	4
Julie Walker	8
Nancy Watkins	16
Judy Yen	12

StipendsGolden, Outdoor Education, NTE \$343.00, 05/17/11-05/20/11

Tonya Gordillo
Karen Hope
Gloria Johnson

Tynes, Outdoor Education, NTE \$457.00, 04/11/11-04/15/11

Soledad Rossetter
Beatriz Suarez

Wagner, Outdoor Education, NTE \$343.00, 05/17/11-05/20/11

Christa Marmolejo
Constance Roe

Coaching/Co-Curricular

<u>Employee</u>	<u>Site</u>	<u>Sport/Co-Curricular</u>	<u>Amount</u>	<u>Effect. Dates</u>
Marita Buckley	Travis Ranch	Basketball Intramurals	\$150.00	01/26/11-03/29/11
Marita Buckley	Travis Ranch	Volleyball Intramurals	\$150.00	04/10/11-05/10/11
Marita Buckley	Travis Ranch	Flag Football Intramurals	\$150.00	10/05/10-11/17/10
Mark Chavez	YLHS	Baseball	\$2512.00	02/26/11-05/13/11 *
Omar Gaitan	Esperanza	Wrestling	\$1000.00	02/12/11-05/13/11 *
Brian Kurzbard	El Dorado	Men's Soccer	\$1500.00	11/22/10-02/11/11 *
Isaac Owens	Esperanza	Men's Volleyball	\$250.00	02/12/11-05/13/11
Brian Shay	Travis Ranch	Volleyball Intramurals	\$150.00	04/10/11-05/10/11
Brian Shay	Travis Ranch	Flag Football Intramurals	\$150.00	10/05/10-11/17/10
Brian Shay	Travis Ranch	Basketball Intramurals	\$150.00	01/26/11-03/29/11
Kevin Sweet	Travis Ranch	Basketball Intramurals	\$233.00	01/26/11-03/29/11
Kevin Sweet	Travis Ranch	Flag Football Intramurals	\$233.00	10/05/10-11/17/10
Kevin Sweet	Travis Ranch	Volleyball Intramurals	\$233.00	04/10/11-05/10/11

Substitutes

Lisa Dietsch

Tara Fahey

Kristina Nelson

Jacquelyn Wissman

* Paid By Boosters

RESOLUTION NO. 55

**A RESOLUTION OF THE BOARD OF EDUCATION
OF THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, CALIFORNIA**

WHEREAS, pursuant to Education Code Section 35120 (c), a school district Board of Education member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship or circumstance deemed acceptable by the Board; and

WHEREAS, Karin Freeman, a member of the Board of Education of the Placentia-Yorba Linda Unified School District, was absent from the Board of Education meeting on April 12, 2011 due to a circumstance deemed acceptable by the Board.

NOW, THEREFORE, BE IT RESOLVED that Karin Freeman, a member of the Board of Education of the Placentia-Yorba Linda Unified School District, shall be paid her normal salary for the Board of Education meeting held on April 12, 2011.

Adopted, signed, and approved the 10th day of May 2011.

Eric Padget
President
Board of Education
Placentia-Yorba Linda Unified School District

ATTEST:

Carol Downey
Clerk

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
RESOLUTION OF THE GOVERNING BOARD
TO SUPPORT CALIFORNIA'S MAY 9-13 WEEK OF ACTION

RESOLUTION NO. 56

WHEREAS, the Placentia-Yorba Linda Unified School District opposes a cuts-only state budget and supports a balanced budget with a combination of cuts and revenue extensions; and

WHEREAS, our schools and students are in a state of emergency until lawmakers pass a balanced budget and approve the needed revenue extensions to support education funding; and

WHEREAS, over the last several years, K-12 education funding has taken a disproportionate amount of budget cuts; and

WHEREAS, state and local funding for schools has been cut by more than \$18 billion, or about \$1,900 per student in the last three years; and

WHEREAS, the Placentia-Yorba Linda Unified School District has cut \$30 million from its budget over the past five years as a result of ongoing statewide cuts to education funding; and

WHEREAS, the Placentia-Yorba Linda Unified School District will be forced to cut \$15 million from its budget if the Legislature does not pass revenue extensions; and

WHEREAS, to begin to reverse this downward spiral, Californians must retain the revenues that enable us to invest in our schools and students; and

WHEREAS, we must take action to show the true destruction happening to our schools and communities; and

WHEREAS, the California School Boards Association, Association of School Administrators, California Teachers Association and other members of the Education Coalition support local communities in planning events and activities throughout the state the week of May 9-13;

NOW, THEREFORE, BE IT RESOLVED that the Placentia-Yorba Linda Unified School District fully supports the May 9-13 Week of Action, so long as not to interrupt school operations or classroom activities, by educators, administrators, education support professionals, parents, students and other labor groups to protect California's future and the future of students and working families across the state.

PASSED AND ADOPTED this 10th day of May, 2011 by the following vote:

AYES: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona

NOES: None

ABSENT: None

ABSTAINED: None

I, Dennis M. Smith, Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 56 was duly and regularly adopted by said Board at a regular meeting thereof held on the 10th day of May, 2011, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 10th day of May, 2011.

Dennis Smith
Secretary to Board of Education

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

Resolution No. 57

Classified School Employees Week

WHEREAS, classified school employees are extraordinary workers who provide essential services and contribute to the everyday operations of our schools; and

WHEREAS, classified school employees are often the first faces who greet visitors to our school district; and

WHEREAS, classified staff are caring employees--many of whom work and live in our community; and

WHEREAS, classified employees are hardworking, dedicated professionals, many of whom are often "behind the scenes" keeping our operations running smoothly; and

WHEREAS, classified employees are extraordinary individuals who strive for excellence and are important members of our PYLUSD team;

NOW, THEREFORE, BE IT RESOLVED that the Placentia-Yorba Linda Unified School District Board of Education designates the week of May 15-21, 2011 as "Classified School Employees' Week." The Board encourages the community to thank each and every one of our classified employees for being extraordinary workers who provide essential work and make the Placentia-Yorba Linda Unified School District an enjoyable place to go to school.

Ayes: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona
Noes: None
Absent: None

State of California)
)
County of Orange)

Approved by the Governing Board of the Placentia-Yorba Linda Unified School District on May 10, 2011.

Eric Padget
President, Board of Education

Dennis M. Smith, Ed.D.
Secretary, Board of Education

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

Resolution No. 58
California Day of the Teacher Proclamation

WHEREAS, Wednesday, May 11, 2011, is California Day of the Teacher, and

WHEREAS, Placentia-Yorba Linda Unified School District teachers are among the best and brightest teachers; and

WHEREAS, teachers work to open students' minds to ideas, knowledge and dreams; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS, teachers continue to influence us long after our school days are only memories; and

WHEREAS, the Placentia-Yorba Linda Unified School District has a cadre of excellent, caring teachers who devote their lives to providing students an excellent education;

NOW, THEREFORE, BE IT RESOLVED that all students, parents, and school district employees are encouraged to participate in celebrations that express and show appreciation to the amazing teachers throughout the Placentia-Yorba Linda Unified School District.

Ayes: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona
Noes: None
Absent: None

State of California)
)
County of Orange)

Approved by the Governing Board of the Placentia-Yorba Linda Unified School District on May 10, 2011.

Eric Padget
President, Board of Education

Dennis M. Smith, Ed.D.
Secretary, Board of Education

Students

5141.21-BP

ADMINISTRATION OF MEDICATION

The Governing Board is committed to providing a quality educational program for all students and recognizes that many students with medical needs are able to participate in the educational system because of the effectiveness of the medication they take. As such, the Superintendent or designee shall develop guidelines for employees regarding the administration of medication in the schools that ensure proper physician and parental authorization for the administration of medication and for the delivery, storage, and disposal of medication. Procedures for the administration of medication at school must specify staff responsibilities and ensure that professional and legal requirements for the administration of medication at school are followed.

The Board prefers that whenever possible medication is administered by licensed medical personnel. In the absence of licensed medical personnel and as the law permits, properly trained unlicensed assistive personnel may administer medication under the direct or indirect supervision of a school nurse. In some circumstances students may carry necessary emergency medications such as needed diabetes supplies, medications, asthma inhalers, or epinephrine auto-injectors, if ordered by the student's physician and may self-administer such medication with the written permission of a physician and the student's parent.

Legal Reference:

EDUCATION CODE

[49423](#)-Administration of prescribed medications for pupil

[49423.1](#)-Inhaled asthma medication: conditions upon which pupil may carry and self-administer medication; disciplinary action for noncompliance

[49423.5](#)-Specialized physical health care services

[49423.6](#)-Medication:administration in public schools

[49414](#) Authority of school district to provide emergency epinephrine auto-injectors

[49414.5](#) Absence of credential or other licensed nurse onsite: provision of emergency care to pupils with diabetes suffering from severe hypoglycemia: standards; self testing and monitoring glucose levels.

CODE OF REGULATIONS, TITLE 5

[5193](#) Division 1, Chapter 2, Subchapter 3, Article 4.1 sections 600-613

California Program Advisory on Medication Administration, 2005

Nursing Practice ActCalifornia Business and Professions Code

2727

4016

Policy adopted: May 10, 2011



State of California
Commission on Teacher Credentialing
Certification, Assignment and Waivers Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Telephone:
(888) 921-2682
Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

EXHIBIT A

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2011/12
- Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Placentia-Yorba Linda USD District CDS Code: 66647
 Name of County: Orange County CDS Code: 30

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 10 / 11 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2012.

Submitted by (Superintendent, Board Secretary, or Designee):

Suzette Lovely _____ Asst. Supt./Personnel Services
Name Signature Title
(714) 524-3034 _____ May 10, 2011
Fax Number Telephone Number Date
1301 E. Orangethorpe Ave. _____ Placentia, CA 92870
Mailing Address

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	20
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization:	
<input type="checkbox"/> Resource Specialist	
<input checked="" type="checkbox"/> Teacher Librarian Services	1
<input type="checkbox"/> Visiting Faculty Permit	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	7
Special Education	6
TOTAL	13

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 18

If yes, list each college or university with which you participate in an internship program.

CSUF, Chapman Univ., National Univ., Brandman Univ., Cal Poly, Whittier College

If no, explain why you do not participate in an internship program.

BEFORE THE
BOARD OF EDUCATION OF THE
PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
STATE OF CALIFORNIA

In The Matter Of The Accusations Against
JOAN ANGELES-DIZON and Other
Certificated Employees of the Placentia-
Yorba Linda Unified School District,

OAH No. 2011030085

Respondents.

PROPOSED DECISION

Administrative Law Judge Sophie C. Agopian, Office of Administrative Hearings, State of California, heard this matter on April 12, 2011, at the Placentia-Yorba Linda Unified School District (District) office located in Placentia, California.

David C. Larsen, Attorney at Law, represented the District's Assistant Superintendent of Personnel Services, Suzette Lovely.

Richard J. Schwab, Attorney at Law, represented the following 25 certificated employees of the District: Joan Angeles-Dizon, Donald Blankenship, Tammy Boysdston, Amanda Cerda, Courtney Deptsky, Shealee Dunavan, Brian Fortenbaugh, Thelma Gandartar, Lizette Garcia, Monica Guzman, Veronica Luna, Matthew Mahoney, Sarah McElwee, Mariana Mondragon, Rachel Moss, Leanne Olson, Andrew Putman, Annia Schenck, Kristen Thompson, Jessica Wijono (Cuellar), Kelly Willey, Michelle Woinarowicz, Susan Yamamoto, Tonia Latorre, and Sally Weirich. One certificated employee, Laura Campuzano, represented herself. All 26 certificated employees, collectively, are Respondents in this matter.

The District has decided to reduce or discontinue certain educational services and has given Respondents notice of its intent not to reemploy them for the 2011-2012 school year. Respondents requested a hearing for a determination of whether cause exists for not reemploying them for the 2011-2012 school year.

Testimonial and documentary evidence were received and oral stipulations were made on the record. The matter was submitted for decision on April 12, 2011.

FACTUAL FINDINGS

1. Assistant Superintendent Lovely filed the Accusations in her official capacity.
2. Respondents are certificated employees of the District with either permanent or probationary status.
3. On March 8, 2011, the District’s Board of Education (Governing Board) adopted Resolution Number 45, deciding to reduce or discontinue the following services for the 2011-2012 school year:

<u>Service</u>	<u>FTE¹ Reduction</u>
1. Counselors (K-12)	5.0
2. Psychologists	2.0
3. Elementary TOSAs	4.0
4. Multiple Subject Classes (K-6)	18.0
5. Reduction of Secondary Course Offerings (7-12):	7.0
English (2.0 FTE)	
Physical Education (2.0 FTE)	
Music (1.0 FTE)	
Social Studies (2.0 FTE)	
6. Resource Specialist Program (RSP)	<u>1.0</u>
Total	37.0 FTEs

4. The services identified in Factual Finding 3 are “particular kinds of services” that may be reduced or discontinued within the meaning of Education Code section 44955. The Governing Board’s decision to reduce these services will not result in a reduction of services below the levels mandated by state and federal law.

5. The Governing Board’s decision to reduce or discontinue the particular kinds of services by 37 FTEs has made it necessary to decrease the number of permanent employees in the District, which means terminating the services of not more than a corresponding percentage of certificated employees of the District, permanent as well as probationary, at the close of the school year.

¹ Full-time equivalent position.

6. As a result of the District's resolution, the Superintendent's designee, Assistant Superintendent Lovely, was authorized and directed to give notice to those certificated employees who might be affected by the determination.

a. Sometime between March 11 and March 15, 2011, Assistant Superintendent Lovely notified, in writing, the District's Governing Board and Respondents that the Superintendent was recommending that Respondents be notified that their services will not be required for the ensuing school year

b. All Respondents timely requested a hearing to determine if there is cause for not reemploying them for the ensuing school year.

c. Assistant Superintendent Lovely thereafter filed and served Accusations, and all necessary documents, upon all Respondents who timely requested a hearing.

d. All but one Respondent, Tonia Latorre, timely filed a notice of defense objecting to the Accusation and requesting a hearing. Because Ms. Latorre did not file a notice of defense in response to the Accusation, she lacks standing to object to the Accusation against her.

e. Prior to the time of the hearing, Respondent Sally Weirich withdrew her request for a hearing, and therefore, also lacks standing to object to the Accusation against her.

f. All prehearing jurisdictional requirements were met.

7. The District established that the reduction or discontinuation of the particular kinds of services set forth in Factual Finding 3 is necessary for the District to maintain a balanced budget and provide for essential services during times of financial uncertainty. According to the District, it anticipates a \$15.5 million budget reduction for the next fiscal year. It is eliminating and/or reducing services in order to save the District nearly \$3 million in costs. The District, therefore, established that the reduction in force is related to the welfare of the District and its pupils and is neither arbitrary nor capricious, but rather, a proper exercise of the District's discretion.

8. In determining the identity and number of employees to notice regarding their proposed layoff, the District properly identified all of the certificated employees providing the particular kinds of services that the Governing Board directed to be reduced or discontinued. It considered all positively assured attrition, including all known resignations and retirements at the end of the school year in determining the number of employees to layoff. Attrition therefore allowed the District to issue less layoff notices, totaling 31, than the number of FTE positions it proposed to reduce or discontinue.

9. The District determined the order of termination of the employees serving in the positions to be reduced or discontinued by creating a seniority list. The seniority list identified

each employee's first date of paid service in a probationary position. Only one Respondent, Kelly Willey, challenged the seniority date assigned to her by the District.

a. Ms. Willey holds a multiple subject credential and was assigned a seniority date of August 25, 2008, a date shared with two other teachers with multiple subject credentials. Ms. Willey contends that her seniority date is August 29, 2007, because that is when she first began working for the District in a probationary position. According to Ms. Willey, when she began her employment with the District on August 29, 2007, the District did not notify her of her temporary status until October 2007, after the commencement of the school year. Because of the late notice, she contends, she became probationary by default effective August 29, 2007. Ms. Willey's contention that her seniority date is August 29, 2007, is persuasive; however, granting her the earlier seniority date does have any substantive effect on the proposed reduction in service.

b. None of the other Respondents challenged the seniority dates assigned to them by the District. For the purpose of correcting a clerical error in the record, the parties stipulated that Amanda Cerda's seniority date is August 28, 2006.

10. When the Governing Board adopted Resolution Number 45, it also adopted a point-based ranking system to break ties among employees sharing the same seniority dates. It assigned points to employees to the extent that they fulfilled the requirements identified by the Board as relating to the "needs of the District," such as CLAD or English Language authorization, possession of additional credentials and advanced degrees, and recent service at particular schools and in extra duty assignments. If the assignment of points did not break ties among the employees, a lottery was held to determine order of seniority. The District established that the tie-breaking system and criteria it adopted reasonably related to the needs of the District and its students.

11. During the hearing, some Respondents disputed that the tie-breaking system developed by the District served the needs of the District and its students, particularly with regard to the following provision (provision seven in the resolution) and its application to their individual circumstances:

One point for service at a Program Improvement and/or Title I school within the last two years (2009-10 and 2010-11).

a. Leanne Olson is an elementary school teacher with a multiple subject credential. She shares a seniority date of August 28, 2006, with eight other elementary school teachers who were also noticed for layoff. Ms. Olson contends that she deserves an additional point under provision seven although she is not currently teaching in a Program Improvement or Title I school and did not perform any services at a Program Improvement or Title I school within the last two school years, which includes the 2009-2010 and 2010-2011 school years. Ms. Olson testified regarding her extensive experience and training in working with the English Language Development (ELD) population at the District. However, she did not establish that working with the ELD population and training to provide services to the ELD population satisfied the

criteria for providing recent "service" at a "Program Improvement and/or Title I school." While the ELD population at a particular school may have bearing on whether the school qualifies for Title I funding and/or whether the school is subject to Program Improvement, it does not automatically confer Title I status upon a school. Ms. Olson, therefore, is not entitled to an additional point under provision seven of the tie-breaking criteria.

b. Susan Yamamoto is one of the nine elementary school teachers with a seniority date of August 28, 2006. Ms. Yamamoto testified that she taught at Title I elementary schools from 1998 through 2002, and during that time received extensive training in serving Title I students. She also mentored and provided training to teachers serving children in Title I schools. Despite her extensive experience and training with respect to Title I students and teachers, she does not earn an extra seniority point because her service at Title I schools occurred more than two years ago. Ms. Yamamoto's testimony was offered to establish that the two-year time limitation set forth in provision seven is arbitrary and capricious because it lacked consideration of service and experience acquired before the two-year cut-off. The District, however, established that the recency of service at Title I and/or Program Improvement schools is related to the needs of the District and students because training and interventions applicable to Title I schools are constantly evolving. Furthermore, it is important for the students at such schools to have continuity with respect to the teachers that are providing the services to them.

c. Respondent Joan Angeles-Dizon is also one of the nine elementary school teachers with a seniority date of August 28, 2006. Ms. Angeles-Dizon established that she should have been assigned, but was not assigned, an additional point under the tie-breaking criteria because she worked for a period of three months at a Title I school during the 2009-2010 school year. The additional point assigned to Ms. Angeles-Dizon will result in her being tied with Kristen Thompson, and a lottery must be held to determine the order of seniority between them. While an amendment to the seniority order between Ms. Angeles-Dizon and Kristen Thompson will not impact their proposed layoff, the amendment may impact their order of rehire in the event that the District is able to reinstate employees.

d. Kelly Willey also established that she should have been awarded a point under provision seven because she taught at a Title I school from November 2009 through May 2010, and did not receive such credit. However, because Ms. Wiley established that her seniority date is August 29, 2007, instead of August 25, 2008, under Factual Finding 9a, she is no longer involved in a seniority tie with other elementary school teachers, and therefore, the tie-breaking criteria does not pertain to her.

e. No other Respondent who testified at the hearing, including Jessica Wijono, established that the District misapplied the tie-breaking criteria to their individual circumstances. To the extent that the District committed any procedural errors in assigning tie-breaking credit to any Respondent, such errors are not substantive because they do not have any bearing on the District's proposed layoffs.

f. None of the Respondents who testified at the hearing in opposition to the tie-breaking criteria established that it was arbitrary or capricious.

12. After the District established a seniority list and broke all existing ties, the District then identified for layoff the least senior employees currently assigned in the various services being reduced, and then permitted eligible employees to bump into positions occupied by more junior employees. In determining who would be laid off for each kind of service reduced the District counted the number of reductions not covered by known vacancies, and determined who must be laid off in inverse order of seniority. According to the District's proposed layoff list, no junior employee will be retained to render a service which a more senior employee is certificated and competent to render.

a. Respondent Anna Schenck has a multiple subject credential. She has a seniority date of August 25, 2008. She testified that Shellie MacMurtrie, who also holds a multiple subject credential, but with less seniority than Ms. Schenck, will be retained by the District for the following school year to serve as an intervention specialist, a position which Ms. Schenck is competent and credentialed to fulfill. Ms. MacMurtrie did not receive a layoff notice. The evidence established, however, that Ms. MacMurtrie has served the District as a day-to-day or long-term substitute since the 2008-2009 school year, and has been released and rehired from year to year to serve in such capacity. She did not receive a layoff notice from the District because she is not subject to the provisions of Education Code sections 44949 and 44955.

13. Prior to the end of the hearing, the District admitted that of the 31 preliminary layoff notices it issued, three of them were issued out of an abundance of caution to account for potential errors in its implementation of the layoff. Precautionary notices were issued to Respondents Tammy Boydston, Brian Fortenbaugh, and Laura Campuzano. Because no challenges were raised during the hearing that might require the termination of such Respondents to effectuate the proposed layoff, the District dismissed the Accusations against the three Respondents.

LEGAL CONCLUSIONS

1. Jurisdiction for the subject proceeding exists pursuant to Education Code sections 44949 and 44955, by reason of Factual Findings 1 through 6.
2. The services listed in Factual Finding 3 are determined to be particular kinds of services within the meaning of section 44955 and applicable case law, by reason of Factual Finding 4.
3. Cause exists under sections 44949 and 44955 for the reduction of the particular kinds of services set forth in Factual Findings 3, because it relates solely to the welfare of the District's schools and pupils, and is not arbitrary or capricious, by reason of Factual Finding 7.
4. In implementing the proposed layoff, the District properly identified the certificated employees providing the particular kinds of services that the Governing Board directed to be reduced or discontinued. The District also took appropriate action to ensure

that no junior certificated employee is scheduled to be retained to perform services that a more senior employee is certificated and competent to render. (Factual Findings 8 through 12.)

5. By reason of Factual Findings 1 through 12, and Legal Conclusions 1 through 4, cause exists to terminate the services of the following Respondents: Joan Angeles-Dizon, Donald Blankenship, Amanda Cerda, Courtney Deptsy, Shealee Dunavan, Thelma Gandar-Tar, Lizette Garcia, Monica Guzman, Veronica Luna, Matthew Mahoney, Sarah McElwee, Mariana Mondragon, Rachel Moss, Leanne Olson, Andrew Putman, Anna Schenck, Kristen Thompson, Jessica Wijono (Cuellar), Kelly Willey, Michelle Woinarowicz, Susan Yamamoto, Tonia Latorre, and Sally Weirich.

6. By reason of Factual Finding 13, cause exists to retain the services of Respondents Tammy Boydston, Brian Fortenbaugh, and Laura Campuzano.

ORDER

1. The Accusations against Joan Angeles-Dizon, Donald Blankenship, Amanda Cerda, Courtney Deptsy, Shealee Dunavan, Thelma Gandar-Tar, Lizette Garcia, Monica Guzman, Veronica Luna, Matthew Mahoney, Sarah McElwee, Mariana Mondragon, Rachel Moss, Leanne Olson, Andrew Putman, Anna Schenck, Kristen Thompson, Jessica Wijono (Cuellar), Kelly Willey, Michelle Woinarowicz, Susan Yamamoto, Tonia Latorre, and Sally Weirich are sustained, and the District may notify them that their services will not be needed during the 2011-2012 school year due to the reduction of particular kinds of services.

2. Notice shall be given in inverse order of seniority.

3. The Accusations against Respondents Tammy Boydston, Brian Fortenbaugh, and Laura Campuzano are dismissed.

Dated: May 6, 2011



SOPHIE C. AGOPIAN
Administrative Law Judge
Office of Administrative Hearings

EXHIBIT A
 TENTATIVE AGREEMENT BETWEEN
 THE PLACENTIA YORBA LINDA UNIFIED SCHOOL DISTRICT
 And
 CSEA CHAPTER #293

April 15, 2011

Article X EVALUATIONS AND PERSONNEL FILES

10.1.7 All evaluations of unit members shall be conducted by management personnel or the designated site administrator.

Article XII TRANSFER

12.3.1 ~~If the unit member desires transfer, the matter shall first be discussed with the immediate supervisor. Following this discussion, the~~ Any unit member desiring a transfer shall send a request for transfer on the classified transfer form to the Assistant Superintendent, Personnel Services. The request shall include a statement of the unit member's training, experience, and other qualifications and assignment preferences. ~~Such request must be updated yearly.~~ All such transfer requests received by the Assistant Superintendent shall be maintained for the duration of the current fiscal year, which shall end at the close of business 5:00 p.m. on June 30th. All unit members who submitted transfer requests and all unit members desiring transfer who work in the same classification as the posted vacancy shall be provided the opportunity to interview for the vacancies.

Article XIII PROMOTIONS

Section 13.1 Application

13.1.3 Unit members who have filed for posted vacancies shall have their application papers screened by the Personnel Department prior to the scheduling of interviews.

A "List of Criteria" based on the job description will be established by the Personnel Department. Applicants will be screened for an interview based upon this list of criteria.

Upon request, the "List of Criteria" used to determine applicants selected for an interview will be made available to the Chapter President and her/his designee. The criteria used to determine applicants selected for an interview will also be provided.

Unit members who are serving in their initial probationary period with the District will not be considered for promotional opportunities as described within this article.

13.1.4 Interview Panel

Unit members who file for vacancies during the posting period shall be interviewed by a panel of District employees referred to as the Interview Panel.

The District shall involve the Chapter President and/or her/his designee to designate a mutually agreed upon CSEA member in the interview process for all classified vacancies of a promotional nature or any vacancy for which a current unit member applies. In addition, a representative and/or designee from the Personnel Office will also serve on the interview panel.

13.1.5 Unit members who serve on the Interview Panel will receive a schedule of the unit members being interviewed, copies of candidate applications, current job posting, job description, interview questions, and rating sheets.

<u>Suzette Hardy</u> 4/15/11 For the District Date	<u>Allyson Page</u> 4/15/11 For CSEA Date
<u>Mary E Adams</u> 4/15/11 For the District Date	<u>Robert</u> 4/15/11 For CSEA Date
<u>Nancy Blake</u> 4-15-11 For the District Date	<u>Mary E. La</u> 4-15-11 For CSEA Date
<u>[Signature]</u> 4/15/11 For the District Date	<u>Cheryl Townsend</u> 4/15/11 For CSEA Date
<u>[Signature]</u> 4/15/11 For the District Date	<u>Job D</u> 4/15/11 For CSEA Date
	<u>Jean Miller</u> 4/15/11 For CSEA Date

EXHIBIT A

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Chapter 293

Initial Successor Agreement Proposal

Article 1:	Agreement	CSEA #293 desires to address the term of the agreement.
Article 3:	Definitions	CSEA #293 seeks to clarify language.
Article 4:	Negotiations	CSEA #293 desires to address the time limits and subject matter of reopener negotiations.
Article 5:	Management Rights	CSEA #293 desires to address management's treatment of employees to ensure fairness.
Article 6:	Unit Member Rights	CSEA #293 seeks language establishing a respectful working environment.
Article 7:	Association Rights	CSEA #293 seeks language to codify high standards in hiring and promotional practices
Article 8:	Grievances	CSEA #293 seeks to modify the grievance procedure regarding final and binding authority.
Article 10:	Evaluations and Personnel Files	CSEA #293 seeks to ensure that unit members shall not be evaluated by other unit members.
Article 11:	Disciplinary Action	CSEA #293 seeks to modify the discipline procedures regarding final and binding authority.
Article 12:	Transfer	CSEA #293 seeks language to codify high standards in hiring and promotional practices.
Article 13:	Promotions	CSEA #293 seeks language to codify high standards in hiring and promotional practices.
Article 14:	Leaves	CSEA #293 desire to address coverage of unit member absences and donations to the catastrophic leave bank.
Article 16:	Training	CSEA #293 seeks to modify language so that no unit member be required to receive training for a job duty not specified in the unit member's job description.
Article 17:	Safety	CSEA #293 seeks to clarify the method for reporting safety concerns.
Article 18:	Hours of Employment	CSEA #293 seeks language ensuring that workload and additional hours be assigned fairly.

EXHIBIT A

Article 19:	Wages	CSEA #293 seeks language providing an Early Retirement Incentive , additional compensation for extra duties, and additional recognition for the most senior employees. CSEA #293 seeks to address the findings of the District's consultants regarding reclassification of positions.
Article 20:	Reclassification and Salary Adjustments	CSEA #293 seeks to address the findings of the District's consultants regarding reclassification of positions.
Article 21:	Health and Welfare	CSEA #293 desires that all unit members be able to purchase Health and Welfare benefits through their employer and that Health and Welfare options for new employees and retiring employees be improved.
Article 22:	Vacations	CSEA #293 desires to enhance a unit member's ability to carry over vacation days.
Article 23:	Holidays	CSEA #293 desires to address observance dates of holidays as well as eligibility for additional holidays.

All other provisions of the collective agreement in force to June 30, 2011 shall remain in full force and effect and shall be incorporated within the provisions of the successor agreement

The Association reserves the right to make additional proposals at any time during the bargaining process; including but not limited to responses to proposals made by the District.

****This Initial Proposal Is Subject To Ratification by CSEA #293****